

MSCD PTA  
75 Morton Street

Meeting October 3, 1-2pm

Attendance:

Marjorie Dienstag, Co-President  
Corine Dickens, Co-President (by phone)  
Jordana Mendelson, Recording Secretary  
Kaitlyn Stillwagon, Teacher  
Melody Tuck, Teacher  
Mr. Padilla, Assistant Principal  
Uniquat Simmons, Parent  
Regina Fernandez, Parent

Minutes recorded by: Jordana Mendelson

1. Sign in

2. Co-President Marjorie Dienstag called the meeting to order at 1pm. Introductions were made of members of PTA present and parents attending.

3. Minutes were reviewed and approved. Will be posted on school website for parent information.

4. By-laws, which were approved at last meeting, were signed and filed with the School.

5. President's report:

Marjorie attended safety meeting. Pleased with how thorough and responsive the Principal is in addressing issues that arise. Encourages quick reporting of issues. Teachers relayed that the cameras had been updated at the High School site. Walky-Talky are also used in school. Marjorie also obtained the School's EIN number so that a bank account can be opened for the PTA. Account will be opened by the end of October with the assistance of the Parent Coordinator. Once opened, the PTA will explore setting up an Amazon Smile donation for the school's PTA.

Marjorie attended the President's Council meeting, which was first monthly meeting so was largely about electing positions. She also met Anthony from FACE, who she will invite to one of our PTA meetings.

6. Principal's report:

News was shared by Assistant Principal and Teachers on behalf of the Principal.

AHRC will be at the Middle School this Thursday to do intakes with parents who are interested in enrolling their children in their afterschool at 751. Ms. Rodriguez is being onboarded as the teacher for AHRC with two para professional staff members.

The afterschool program is Monday-Thursday at the middle school, 3-5pm. Students need to be enrolled in the medicaid waiver program to participate.

Parents should indicate if interested in this year or next year. Staff from AHRC can assist with enrolling in medicaid waiver program.

## 7. New Business:

### Communication:

An important issue that arose while talking about getting news out about AHRC after school and the PTA meeting was communication: how to work on better ways to communicate efficiently with parents?

Some ideas that will be followed up on with Parent Coordinator with support of PTA:

1. Establish and use PTA mailbox at both school locations
2. Find out from Parent Coordinator who parents are enrolled in Remind. Do another push/audit to update information and get as many parents as possible enrolled in Remind.
3. Encourage parents to update Blue cards: at Parent-Teacher conference, at PTA General Meetings and through Remind.
4. Activate PTA email and create email group within email program to send emails quickly out to parents as reminders.
5. Use fliers in back pack to announce meetings, workshops, etc. How can we do this? Who would support us in making copies and getting into backpacks?
6. Include "PTA column" in Parent Coordinator's monthly newsletter.

Jordana will meet with Parent Coordinator Yvonne Cortes to go over ideas about communication and help coordinate with PTA to improve communication.

### Workshops and General Meetings:

1. Marjorie will reach out to YAI about holding workshops for parents on sexuality and on services. Workshops will be held during the day at school sites for parents.

2. Discussion of General Meeting and Outreach to parents:

Decision to plan a spring Saturday event/General meeting for PTA and school – event for families, students, and at same time can hold spring general elections.

Decision to cancel PTA meeting scheduled for November 7<sup>th</sup>, which is Parent-Teacher conferences. Meetings are rescheduled and planned as opportunity for outreach to teacher and parents for Friday morning meeting 8:20-9:15am: November 15 (Middle School); November 22 (High School). Jordana will work with Yvonne on communication about these meetings (flier in back pack, Remind, phone reminder as well). These meetings are to be "Meet and Greet", community building events to share what the PTA is doing, what teachers are doing, and what parents can do to volunteer. We hope to have workshops scheduled by then so they can be announced as well as upcoming spring Saturday event.